

KSD ENTITLEMENT MATRIX

KEY SUPPORTING DOCUMENTS LIST FOR MILITARY PAY ENTITLEMENTS

The Key Supporting Document (KSD) matrix lists all of the required documents for each entitlement and the record review folder where the documents will be located. However, if the record review was executed correctly using the "How To" guide, the RM only needs to validate the documents listed in red (in the "Instructions" column). All other documents should have been checked as part of the review process using the Soldier's record brief. For many entitlements, ALL of the KSDs were checked during the review of the record brief.

ENTITLEMENT	Shown on LES	INSTRUCTIONS	SUPPORTING DOCUMENTS	RECORD REVIEW FOLDER <small>(document location)</small>
MOST COMMON PAY ENTITLEMENTS				
BASIC PAY	BASE PAY	<p>Documents for this entitlement are verified during the review of the Soldier's record brief.</p> <p>1. All time in service must be accounted for with documents in the Service folder. Ensure there are documents that support the BASD listed on the record brief.</p> <p>For enlisted: Soldiers will have a DD 4 or DD 4 packet (contracts in the record). This includes all enlistment and re-enlistment contracts.</p> <p>For officers: Documents that show initial entry into service can vary by source of commissioning. Ensure there are documents that support the BASD listed on the record brief.</p>	<p><u>All Officers:</u></p> <ol style="list-style-type: none"> 1. DA 71 (NGB 337 for NG) 2. APPT ORD/LTR 3. ORD PROMRED (02-10) <p>Commissioned via USMA:</p> <ol style="list-style-type: none"> 1. USMA 5-50 <p>Commissioned via ROTC/OCS:</p> <ol style="list-style-type: none"> 1. DD 41-2 	Service Data Folder
		<p>2. If the Soldier had a break in service, the record must contain all contracts and separation documents (DD 214/NGB 22 and Separation Orders).</p> <p>3. All promotion orders to each grade E-5 and above must be in the record.</p>	<p><u>Enlisted:</u></p> <ol style="list-style-type: none"> 1. DD 41-2 2. DD 4-3 3. DD 4 PACKET (re-enlistment) 4. DD 1966 5. ORD PROMRED (E-5 thru E-9) <p>For RC Soldiers, the following forms can be used to validate time in service:</p> <ol style="list-style-type: none"> 1. AHRC 249 2. DA 5016 3. DA 1380 4. DD 220 <p>Other Forms that can support time in service :</p> <ol style="list-style-type: none"> 1. DA 1506 	Service Data Folder
BASIC ALLOWANCE FOR HOUSING	BAH	<p>1. Verify a current DA 5960 is in the Pay Entitlements folder.</p>	1. DA 5960	Pay Entitlements Folder
		<p>2. The PCS order, promotion order, and dependent documents (if applicable) should have been accounted for during the review of the record brief.</p>	<ol style="list-style-type: none"> 2. ORD PROMRED 3. PCS ORDER 4. ORD ASSIGN 	Service Data Folder Assign/Deploy Folder
		<p>3. This entitlement also requires verification of rank which happens during the review of the Service folder and verification of PCS Order (location) which happens in the Assignment/Deployment folder.</p>	<p>If BAH w/ dependents, Must have one or more of the following applicable documents:</p> <ol style="list-style-type: none"> 1. MARRIAGE CERT 2. CERT BIRTH DEPN (excludes spouses birth certificate) 3. DFAS BAH APPROVAL 4. DIVORCE DECREE 	Personal Data Folder
		<p>3. If drawing BAH w/dependents: All dependent docs must be verified which happens in the Personal folder.</p>		

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ENTITLEMENT	Shown on LES	INSTRUCTIONS	SUPPORTING DOCUMENTS	RECORD REVIEW FOLDER <small>(document location)</small>
(BAH-DIF) BASIC ALLOWANCE FOR HOUSING DIFFERENTIAL	BAQ-DIF	Paid to a Soldier in government quarters while paying child support. 1. The Soldier must have a current DA 5960 and a court order to pay child support (CHILD SUPPORT DOC OR DIVORCE DECREE) in the Pay Entitlements folder. 2. The PCS order, promotion order, and dependent documents (if applicable) should have been accounted for during the review of the record brief.	1. DA 5960	Pay Entitlements Folder
			2. ORD PROMRED	Service Data Folder
			3. PCS ORDER	Assign/Deploy Folder
			4. ORD ASSIGN	
			5. CHILD SUPPORT DOC	Personal Data Folder
			6. DIVORCE DECREE	
BASIC ALLOWANCE FOR HOUSING PARTIAL	BAH	Paid to a Soldier without dependents who is assigned to single-type QTRS or is on field or sea duty, and is not authorized to receive a BAH or OHA. 1. Verify a current DA 5960 is in the Pay Entitlements folder. 2. The PCS order and promotion order should have been accounted for during the review of the record brief.	1. DA 5960	Pay Entitlements Folder
			2. ORD PROMRED	Service Data Folder
			3. PCS ORDERS	Assign/Deploy Folder
			4. ORD ASSIGN	
(BAH) VARIABLE HOUSING ALLOWANCE	BAH	1. Verify a current DA 5960 is in the Pay Entitlements folder. 2. The promotion order and dependent documents (if applicable) should have been accounted for during the review of the record brief.	1. DA 5960	Pay Entitlements Folder
			2. ORD PROMRED	Service Data Folder
			Must have all applicable documents(situation dependant):	Personal Data Folder
			3. MARRIAGE CERT	
			4. CERT BIRTH DEPN	
			5. DFAS BAH APPROVAL	
(OHA) OVERSEAS HOUSING ALLOWANCE	OHA	1. The Soldier must have a current DA 5960, a DD 2367 and mortgage or rental agreement in the Pay Entitlements folder. 2. This entitlement requires verification of the PCS Order (location) which happens in the Assignment/Deployment folder.	1. DA 5960	Pay Entitlements Folder
			2. DD 2367	
			3. MORT/RENT (mortgage/rental agreement)	Assign/Deploy Folder
			4. PCS ORDER	
(OCONUS COLA) COST OF LIVING ALLOWANCE OUTSIDE CONTINENTAL UNITED STATES	COLA	1. The Soldier must have a current a DA 4187 to list dependent information and zip code in the Pay Entitlements folder. 2. The PCS order, promotion order, and dependent documents (if applicable) should have been accounted for during the review of the record brief.	1. DA 4187	Pay Entitlements Folder
			2. ORD PROMRED	Service Data Folder
			3. PCS ORDER	Assign/Deploy Folder
			Must have all applicable documents(situation dependant):	Personal Data Folder
			4. MARRIAGE CERT	
			5. CERT BIRTH DEPN	
			6. DFAS BAH APPROVAL	

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COST OF LIVING ALLOWANCE CONUS	CONUS COLA	1. The Soldier must have a current a DA 4187 to list dependent information and zip code in the Pay Entitlements folder. 2. The PCS order, promotion order, and dependent documents (if applicable) should have been accounted for during the review of the record brief.	1. DA 4187	Pay Entitlements Folder
			2. ORD PROMRED	Service Data Folder
			3. PCS ORDER	Assign/Deploy Folder
			Must have all applicable documents(situation dependant):	Personal Data Folder
			4. MARRIAGE CERT	
			5. CERT BIRTH DEPN	
			6. DFAS BAH APPROVAL	
COST OF LIVING ALLOWANCE DUAL	COLA DUAL	This entitlement is used for two legally married service members. 1. The Soldier must have a current a DA 4187 to list dependent information and zip code in the Pay Entitlements folder. 2. The PCS order, promotion order, and dependent documents (if applicable) should have been accounted for during the review of the record brief.	1. DA 4187	Pay Entitlements Folder
			2. ORD PROMRED	Service Data Folder
			3. PCS ORDER	Assign/Deploy Folder
			Must have all applicable documents(situation dependant):	Personal Data Folder
			4. MARRIAGE CERT	
			5. CERT BIRTH DEPN	
			6. DFAS BAH APPROVAL	
COST OF LIVING ALLOWANCE PRORATED	COLA PRORATED	1. The Soldier must have a current a DA 4187 to list dependent information and zip code in the Pay Entitlements folder. 2. The PCS order, promotion order, and dependent documents (if applicable) should have been accounted for during the review of the record brief.	1. DA 4187	Pay Entitlements Folder
			2. ORD PROMRED	Service Data Folder
			3. PCS ORDER	Assign/Deploy Folder
			Must have all applicable documents(situation dependant):	Personal Data Folder
			4. MARRIAGE CERT	
			5. CERT BIRTH DEPN	
			6. DFAS BAH APPROVAL	
FAMILY SEPERATION HOUSING ALLOWANCE	FSH	1. Verify a current DA 5960 is in the Pay Entitlements folder. 2. The PCS or TCS Order (location) and ALL dependent docs should have been accounted for during the review of the record brief.	1. DA 5960	Pay Entitlements Folder
			2. PCS ORDER	Assign/Deploy Folder
			3. ORD TCS	
			Must have all applicable documents(situation dependant):	Personal Data Folder
			4. MARRIAGE CERT	
			5. CERT BIRTH DEPN	
			6. DFAS BAH APPROVAL	
HAZARDOUS DUTY INCENTIVE PAY	HDIP	1. If Hazardouse duty is for a specific type of duty (i.e demolition pay, parachute pay, etc) there must be a Hazardous Duty Order/Memo or a Special Duty Pay memo in the Pay Entitlements folder. 2. If the pay is based on Soldier being in a specific location that authorizes the pay, the Soldier must have a TCS or PCS order which should have been accounted for during the review of the record brief.	Must have one of the following if entitlement is for a sepcific type of duty (i.e demolition pay, parachute pay, etc):	
			1. ORD HAZ DUTY	
			2. HAZ DUTY MEMO	
			3. ORD SPECIAL PAY	
			4. PCS ORDER	
			5. ORD TCS	
			Assign/Deploy Folder	

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HOSTILE FIRE PAY	HFP/IDP	This entitlement is requires TCS/deployment orders which should have been accounted for during the review of the record brief.	ORD TCS	Assign/Deploy Folder
IMMINENT DANGER PAY	HFP/IDP	Must have one or more of the following documents in the Pay Entitlements folder:	1. ORD HAZ DUTY 2. HAZ DUTY MEMO 3. ORD SPECIAL PAY	Pay Entitlements Folder
PARACHUTE DUTY PAY	PARACHUTE PAY	Must have one or more of the following documents in the Pay Entitlements folder:	1. ORD HAZ DUTY 2. HAZ DUTY MEMO 3. ORD SPECIAL PAY	Pay Entitlements Folder
(SDAP) SPECIAL DUTY ASSIGNMENT PAY (ENLISTED ONLY)	SPEC DUTY PAY	1. This entitlement requires an order for Special Duty Pay. Additionally, when a soldier receiving SDAP changes duty stations, the gaining unit commander will use DA Form 4187 to substantiate the continued entitlement to SDAP. 2. Verify there is an ORD SPECIAL PAY and/or DA 4187 substantiating the entitlement in the Pay Entitlements folder.	1. ORD SPECIAL PAY If Soldier has PCSd and SDAP is continued: 2. DA 4187	Pay Entitlements Folder

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ALL OTHER PAY ENTITLEMENTS (These have specific supporting documents that must be reviewed in the Pay and Entitlements folder)				
ACCELERATION DECELERATION DUTY PAY	HDIP	Must have one or more of the following documents in the Pay Entitlements folder:	1. ORD HAZ DUTY 2. HAZ DUTY MEMO 3. ORD SPECIAL PAY	Pay Entitlements Folder
ACCESSIONS BONUS FOR MEDICAL OFFICER IN A CRITICALLY SHORT WARTIME SPECIALTY	May display on LES as: RN ACCES BONU or AVIATOR CONT PAY or NUCLEAR OFF CONT PAY	This entitlement requires at least one AMEDD Special Pay contract; however, there may be multiple types of contracts. Ensure there are current contracts that account for the amount of pay listed on the LES.	Must have one or more of the following contracts: 1. AMEDD-ISP 2. AMEDD-MSP 3. AMEDD-ASP 4. AMEDD-BCP 5. USAREC 601-37-33	Pay Entitlements Folder
ACCESSIONS BONUS FOR NEW OFFICERS IN CRITICAL SKILLS		Contract or Service Obligation must document Accession Bonus.	Must have one or more of the following documents: 1. SVC OBLIG 2. BONUS AGREEMENT	Pay Entitlements Folder
ACCESSIONS BONUS FOR OFFICER CANDIDATES		Contract or Service Obligation must document Accession Bonus.	Must have one or more of the following documents: 1. SVC OBLIG 2. BONUS AGREEMENT	Pay Entitlements Folder
ACCRUED LEAVE PAYMENT	LUMP SUM LEAV	Several documents are linked together to form the APPRSEPS	AC Enlisted: DA 3340 AC Officer: DA 4187? USAR: USARC 24-R ARNG: DA 4187	Pay Entitlements Folder
ALLOWANCE FOR MUSTER DUTY (IRR)	IRR	Verify there is an AHRC 3924 in the Pay Entitlements folder.	AHRC 3924	Pay Entitlements Folder
AMEDD OFFICERS MULTI-YEAR RETENTION BONUS	Will display on LES as: MULT SP PAY or NUC OFF CONT PAY	This entitlement requires a Health Professions Officer contract. It will be filed as AMEDD -ISP or AMEDD- ASP. Ensure there is a current contract that accounts for the amount of pay listed on the LES.	Must have one or more of the following contracts: 1. AMEDD-ISP 2. AMEDD-MSP	Pay Entitlements Folder

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ENTITLEMENT	Shown on LES	INSTRUCTIONS	SUPPORTING DOCUMENTS	RECORD REVIEW FOLDER <small>(document location)</small>
ASSIGNMENT INCENTIVE PAY (Korea, Iraq, Afghanistan)	AIP	1. This entitlement requires appropriate PCS Order, TCS Order or Special Order to the assigned location. 2. If there was no TCS or PCS Order reviewed that accounted for this specific entitlement, verify there is an ASSN INCENT PAY or ORD SPECIAL PAY in the Pay Entitlements folder.	1. ASSN INCENT PAY 2. ORD SPECIAL PAY	Pay Entitlements Folder
AVIATION CAREER INCENTIVE PAY-CONDITIONAL	ACP	1. This entitlement requires a DA Form 759 and an order issuing the pay. 2. The AVN SVC documets also populate in the Assign/Deploy folder and may have been accounted for during the review of the record brief.	1. DA 759 SER 2. AVN SVC 3. AVN SVC AMD 4. ORD SPECIAL PAY	Pay Entitlements Folder
AVIATION CAREER INCENTIVE PAY-CONTINUOUS	ACP	1. This entitlement requires a DA Form 759 and an order issuing the pay. 2. The AVN SVC documets also populate in the Assign/Deploy folder and may have been accounted for during the review of the record brief.	1. AVN SVC 2. AVN SVC AMD	Pay Entitlements Folder
AVIATION CONTINUATION PAY	ACP	1. This entitlement requires a DA Form 759 and an order issuing the pay. 2. The AVN SVC documets also populate in the Assign/Deploy folder and may have been accounted for during the review of the record brief.	1. AVN SVC 2. AVN SVC AMD	Pay Entitlements Folder
BASIC ALLOWANCE FOR SUBSISTENCE	BAS	These entitlements do not need to be validated by the RM. There are no documents required in iPERMS for this entitlement.	N/A	
CADET SUBSISTENCE ALLOWANCE	ROTC	Verify there is a DA 597 and/or DA 597-3 in the Pay Entitlements folder.	May have both or just one: 1. DA 597 2. DA 597-3	Pay Entitlements Folder
CAREER SEA PAY/CAREER SEA PAY-PREMIUM	CAREER SEA PA	Verify there is a DA 3068-1 and/or ORD SPECIAL PAY substantiating this entitlement in the Pay Entitlements folder.	May have both or just one: 1. DA 3068-1 2. ORD SPECIAL PAY	Pay Entitlements Folder
CAREER STATUS BONUS	CSB	Taken with 15 years of service, agrees to complete 20 years' service. Verify there is a DD 2839 in the Pay Entitlements folder.	DD 2839	Pay Entitlements Folder
CIVILIAN CLOTHING ALLOWANCE	CMAI INITIAL	Verify there is a Clothing Memo substantiating the entitlement in the Pay Entitlements folder.	CLOTHING MEMO	Pay Entitlements Folder

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CLOTHING MAINTENANCE ALLOWANCE-ENLISTED	CLOTHING	These entitlements do not need to be validated by the RM. There are no documents required in iPERMS for this entitlement.	N/A	
COMBAT SGLI	SGLI	These entitlements do not need to be validated by the RM. There are no documents required in iPERMS for this entitlement.	N/A	
CRITICAL SKILLS RETENTION BONUS (CSRB)	CSRB	Verify there is a SVC OBLIG and/or BONUS AGREEMENTs substantiating the entitlement in the Pay Entitlements folder.	1. SVC OBLIG 2. BONUS AGREEMENT	Pay Entitlements Folder
CULTURE AND LANGUAGE INCENTIVE PAY BONUS	CLIP-B	Verify there is a DA 597-7 in the Pay Entitlements folder.	DA 597-7	Pay Entitlements Folder
DEMOLITION DUTY PAY	DEMO PAY	Must have one or more of the following documents in the Pay Entitlements folder:	1. ORD HAZ DUTY 2. HAZ DUTY MEMO 3. ORD SPECIAL PAY	Pay Entitlements Folder
DEPENDENT TRAVEL AND TRANSPORTATION ALLOWANCE		These entitlements do not need to be validated by the RM. There are no documents required in iPERMS for this entitlement.	N/A	
DEPLOYMENT EXTENSION INCENTIVE PAY	DEIP	All documents should have been accounted for during the review of the record brief.	DA 1695	Service Data Folder
DIPLOMAT PAY FOR PSYCHOLOGISTS	VSP PHYS	All documents should have been accounted for during the review of the record brief.	1. LIC MEDIC 2. LIC CERTF	Education Folder
DISLOCATION ALLOWANCE	DLA	These entitlements do not need to be validated by the RM. There are no documents required in iPERMS for this entitlement.	N/A	
DIVING DUTY PAY	DIVE PAY	Must have one or more of the following documents in the Pay Entitlements folder:	1. ORD HAZ DUTY 2. HAZ DUTY MEMO 3. ORD SPECIAL PAY	Pay Entitlements Folder
ENGINEERING AND SCIENTIFIC CAREER CONTINUATION PAY	BRD CRT PHY	Verify there is a Contract or ORD SPECIAL PAY in the Pay Entitlements folder.	Contract or ORD SPECIAL PAY	Pay Entitlements Folder
ENLISTMENT BONUS	EB	1. This is given only upon entry into the Army. This is not a retention bonus that is given upon reenlistment. This bonus will be shown on the initial entry contract. 2. Verify there is a DA 3286A or DA 3286B substantiating the bonus in the Pay Entitlements folder.	1. DA 3286A 2. DA 3286B	Pay Entitlements Folder

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FAMILY SEPARATION ALLOWANCE	FSA	1. Verify there is a current DD Form 1561 in the Pay Entitlements folder. 2. The PCS or TCS Order and ALL dependent docs which should have been accounted for during the review of the record brief.	1. DD 1561	Pay Entitlements Folder
			2. PCS ORDER 3. ORD TCS	Assign/Deploy Folder
			Must have all applicable documents(situation dependant): 4. MARRIAGE CERT 5. CERT BIRTH DEPN (excludes spouses birth certificate) 6. DFAS BAH APPROVAL	Personal Data Folder
FAMILY SUBSISTENCE SUPPLEMENTAL ALLOWANCE	FSSA	Verify there is a current DD Form 2857 in the Pay Entitlements folder.	DD 2857	Pay Entitlements Folder
FLIGHT DECK DUTY PAY	HDP	Must have one or more of the following documents in the Pay Entitlements folder:	1. ORD HAZ DUTY 2. HAZ DUTY MEMO 3. ORD SPECIAL PAY	Pay Entitlements Folder
FLYING DUTY CREW MEMBERS	FLY PAY	Must have one or more of the following documents in the Pay Entitlements folder:	1. ORD HAZ DUTY 2. HAZ DUTY MEMO 3. ORD SPECIAL PAY	Pay Entitlements Folder
FLYING DUTY, NON CREW MEMBERS	FLY PAY	Must have one or more of the following documents in the Pay Entitlements folder:	1. ORD HAZ DUTY 2. HAZ DUTY MEMO 3. ORD SPECIAL PAY	Pay Entitlements Folder
FOREIGN LANGUAGE PROFICIENCY BONUS	PROFICIENCY PAY	1. Verify there is a current Special Pay Order in the Pay Entitlements folder. 2. This entitlement also requires a DA Form 330 which which should have been accounted for during the review of the record brief. 3. Do not use the DLTP score document as the document to verify this entitlement	1. ORD SPECIAL PAY	Pay Entitlements Folder
			2. DA 330	Education Folder
HARDSHIP DUTY PAY- LOCATION	HDP LOCATION	All documents should have been accounted for during the review of the record brief.	1. ORD PCS 2. ORD TCS	Assign/Deploy Folder
HARDSHIP DUTY PAY- MISSION	HDP-M	All documents should have been accounted for during the review of the record brief.	1. ORD PCS 2. ORD TCS	Assign/Deploy Folder
HEALTH PROFESSIONAL LOAN REPAYMENT PROGRAM	HPLRP	Verify there is an OTSG Form 1093 in the Pay Entitlements folder.	OTSG 1093	Pay Entitlements Folder
HEALTH PROFESSIONS OFFICER (HPO) BOARD CERTIFICATION PAY	SAVE PAY	This entitlement requires a Health Professions Officer Board Certification Pay contract. Ensure there is a current contract that accounts for the amount of pay listed on the LES.	Must have one or more of the following contracts: AMEDD-BCP	Pay Entitlements Folder

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HEALTH PROFESSIONS OFFICER (HPO) INCENTIVE PAY	SAVE PAY	This entitlement requires a Health Professions Officer contract. It will be filed as AMEDD -ISP or AMEDD- ASP. Ensure there is a current contract that accounts for the amount of pay listed on the LES.	Must have one or more of the following contracts: 1. AMEDD-ISP 2. AMEDD-MSP	Pay Entitlements Folder
HEALTH PROFESSIONS OFFICER (HPO) RETENTION BONUS	Will display on LES as: MULT SP PAY or NUC OFF CONT PAY	This entitlement requires a Health Professions Officer contract. It will be filed as AMEDD -ISP or AMEDD- ASP. Ensure there is a current contract that accounts for the amount of pay listed on the LES.	Must have one or more of the following contracts: 1. AMEDD-ISP 2. AMEDD-MSP	Pay Entitlements Folder
HEALTH PROFESSIONAL SCHOLARSHIP PROGRAM	HPSP	Must have one or more of the following contracts in the Pay Entitlements folder:	Must have an applicable contracts. 1. USAREC 601-37-9 2. USAREC 601-37-12 3. USAREC 601-37-28 4. USAREC 601-37-29	Pay Entitlements Folder
HIGH-DEPLOYMENT ALLOWANCE		All documents should have been accounted for during the review of the record brief.	ORD TCS	Assign/Deploy Folder
HOSTILE FIRE PAY	HFP/IDP	All documents should have been accounted for during the review of the record brief.	ORD TCS	Assign/Deploy Folder
HOUSEHOLD GOODS TRANSPORTATION AND STORAGE	HHG	These entitlements do not need to be validated by the RM. There are no documents required in iPERMS for this entitlement.	N/A	
IMMINENT DANGER PAY	HFP/IDP	All documents should have been accounted for during the review of the record brief.	ORD TCS	Assign/Deploy Folder
INCENTIVE BONUS FOR TRANSFER BETWEEN ARMED FORCES		All documents should have been accounted for during the review of the record brief.	1. DD 4-1/2 2. DD4 PACKET	Service Data Folder
INCENTIVE BONUS- RETIRED/RESERVE MEMBERS VOLUNTEERING FOR HIGH DEMAND, LOW DENSITY ASSIGNMENTS		Verify there is an ORD SPECIAL PAY in the Pay Entitlements folder.	ORD SPECIAL PAY	Pay Entitlements Folder
JUDGE ADVOCATE CONTINUATION PAY	JACP	Verify there is an SVC OBLIG in the Pay Entitlements folder.	SVC OBLIG	Pay Entitlements Folder

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The Key Supporting Document (KSD) matrix lists all of the required documents for each entitlement and the record review folder where the documents will be located. However, if the record review was executed correctly using the "How To" guide, the RM only needs to validate the documents listed in red (in the "Instructions" column). All other documents should have been checked as part of the review process using the Soldier's record brief. For many entitlements, ALL of the KSDs were checked during the review of the record brief.

ENTITLEMENT	Shown on LES	INSTRUCTIONS	SUPPORTING DOCUMENTS	RECORD REVIEW FOLDER <small>(document location)</small>
LEADER'S TRAINING COURSE BONUS		This entitlement is for Cadet Command Cadets. Verify there is an DA 597-5 in the Pay Entitlements folder.	DA 597-5	Pay Entitlements Folder
MEMBER ASSIGNED TO INTERNATIONAL MILITARY HEADQUARTERS		All documents should have been accounted for during the review of the record brief.	1. ORD PCS 2. ORD TCS	Assign/Deploy Folder
MEMBER TRAVEL AND TRANSPORTATION ALLOWANCE		These entitlements do not need to be validated by the RM. There are no documents required in iPERMS for this entitlement.	N/A	
MISSED MEAL REFUND		These entitlements do not need to be validated by the RM. There are no documents required in iPERMS for this entitlement.	N/A	
MOBILE HOME TRANSPORTATION		These entitlements do not need to be validated by the RM. There are no documents required in iPERMS for this entitlement.	N/A	
MOVE-IN HOUSING ALLOWANCE	MIHA	These entitlements do not need to be validated by the RM. There are no documents required in iPERMS for this entitlement.	N/A	
NON-PHYSICIAN HEALTH CARE PROVIDERS BOARD CERTIFICATION PAY	BCP	Board certified pay begins upon receipt of proof that board certification was granted	<u>Officer/Enlisted</u> : LIC MEDIC, MED SPEC	
OFFICERS IN CRITICAL ACQUISITION POSITIONS EXPENDING PERIOD OF ACTIVE DUTY		Verify there is an SVC OBLIG in the Pay Entitlements folder.	SVC OBLIG	Pay Entitlements Folder
OVERSEAS TOUR EXTENSION INCENTIVE PAY	OTEIP	These entitlements do not need to be validated by the RM. There are no documents required in iPERMS for this entitlement.	N/A	
PARTIAL DISLOCATION ALLOWANCE	PDLA	These entitlements do not need to be validated by the RM. There are no documents required in iPERMS for this entitlement.	N/A	
PAY AND ALLOWANCE CONTINUATION	PAC	All documents should have been accounted for during the review of the record brief.	ORD PCS	Assign/Deploy Folder
PERSONAL MONEY ALLOWANCE	GEN OFF PMA	All documents should have been accounted for during the review of the record brief.	1. ORD PCS 2. ORD PROMRED	Assign/Deploy Folder Service Data Folder
POV TRANSPORTATION		These entitlements do not need to be validated by the RM. There are no documents required in iPERMS for this entitlement.	N/A	
PRESSURE CHAMBER DUTY PAY	HDIP	Must have one or more of the following documents in the Pay Entitlements folder:	1. ORD HAZ DUTY 2. HAZ DUTY MEMO 3. ORD SPECIAL PAY	Pay Entitlements Folder

KSD ENTITLEMENT MATRIX

5/4/2018

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ENTITLEMENT	Shown on LES	INSTRUCTIONS	SUPPORTING DOCUMENTS	RECORD REVIEW FOLDER <small>(document location)</small>
RESERVE INCOME REPLACEMENT PROGRAM	RIRP	Verify there is a DD 2919 in the Pay Entitlements folder.	DD 2919	Pay Entitlements Folder
SAVE PAY	SAVE PAY	All documents should have been accounted for during the review of the record brief.	ORD PROMRED	Service Data Folder
SELECTED RESERVE INCENTIVE PROGRAM	SRIP	1. Verify there is a DA Form 5261 in the Pay Entitlements folder. 2. The DD Form 4 should have been accounted for during the review of the record brief.	1. DA 5261 2. DD 4	Pay Entitlements Folder Service Data Folder
SELECTIVE REENLISTMENT BONUS	ENLISTED BONU	This entitlement is executed at re-enlistment. Verify there is a DA Form 4789 in the Pay and Entitlements folder.	DA 4789	Pay Entitlements Folder
SEPERATION PAY READJUSTMENT PAY		All documents should have been accounted for during the review of the record brief.	ORD SEP	Service Data Folder
SPECIAL SEPERATION BENEFIT	SSB	All documents should have been accounted for during the review of the record brief.	Enlisted/Officer: ORD SEP Enlisted: DD4 PACKET	Service Data Folder
SPECIAL TRAINING ASSISTANCE PROGRAM	STRAP	Verify there is a DA 5685 in the Pay Entitlements folder.	DA 5685	Pay Entitlements Folder
STOP LOSS PAYMENT		All documents should have been accounted for during the review of the record brief.	ORD AD	Service Data Folder
STUDENT LOAN REPAYMENT PROGRAM	SLRP	Must have one or more of the following contracts in the Pay Entitlements folder:	Must have one or more of the following: 1. DD 2475 2. CC 597-6 3. DA 5261 4. DA 597 5. NGB 600-7-5-R-E	Pay Entitlements Folder
TEMPORAY LODGING ALLOWANCE	TLA	These entitlements do not need to be validated by the RM. There are no documents required in iPERMS for this entitlement.	N/A	
TEMPORAY LODGING EXPENSE	TLA	These entitlements do not need to be validated by the RM. There are no documents required in iPERMS for this entitlement.	N/A	
THERMAL STRESS DUTY PAY	HDIP	Must have one or more of the following documents in the Pay Entitlements folder:	1. ORD HAZ DUTY 2. HAZ DUTY MEMO 3. ORD SPECIAL PAY	Pay Entitlements Folder

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ENTITLEMENT	Shown on LES	INSTRUCTIONS	SUPPORTING DOCUMENTS	RECORD REVIEW FOLDER <small>(document location)</small>
TOXIC FUEL/PROPELLANTS AND CHEMICAL MUNITIONS EXPOSURE DUTY PAY	HDIP	Must have one or more of the following documents in the Pay Entitlements folder:	1. ORD HAZ DUTY 2. HAZ DUTY MEMO 3. ORD SPECIAL PAY	Pay Entitlements Folder
TOXIC PESTICIDES/DANGEROUS ORGANISM PERSONAL EXPOSURE PAY	HDIP	Must have one or more of the following documents in the Pay Entitlements folder:	1. ORD HAZ DUTY 2. HAZ DUTY MEMO 3. ORD SPECIAL PAY	Pay Entitlements Folder
UNIFORM ALLOWANCE , INITIAL ALLOWANCE-OFFICER	CMA	All documents should have been accounted for during the review of the record brief.	DA 71	Service Data Folder
UNUSUAL RESPONSIBILITY PAY		Special Pay for Officers Serving in Positions of Unusual Responsibility and of a critical. Verify there is an ORD SPECIAL PAY in the Pay Entitlements folder.	ORD SPECIAL PAY	Pay Entitlements Folder
VOLUNTARY SEPERATION INCENTIVE PAY	VSI/SSB	All documents should have been accounted for during the review of the record brief.	1. DD 214 2. NGB 22 3. ORD SEP 4. APPRSEPS	Service Data Folder