

Continuing Health Education (CHE) Training for USAR (TPU, IMA, & IRR)

AMEDD Officers CHE Eligibility Checklist Fiscal Year 2023

- ✓ This checklist must be completed concurrently with DA FORM 1058, 1 October 2020 version. Please fill out both pages of the DA 1058 and initial/complete each statement below on the checklist.
- ✓ To assist with completion, you may access your records via HRC My Record Portal at <https://www.hrcapps.army.mil/portal/>. Submit complete application (DA 1058).
- ✓ CHE Eligibility Checklist, conference brochure/agenda, and any additional documents identified below) to: CHE Team E-mail Address: usarmy.knox.hrc.mbx.rpmd-hsd-continued-health-ed@army.mil.
- ✓ Based on limited funding, HRC funded CHE orders are not guaranteed. To prohibit a possible loss of early deposits for lodging or registration fees, you should plan to attend this training at "No Cost to the Government" in case you do not receive HRC-funded orders.
- ✓ Always be sure to check with your unit for available funds and for any local programs that satisfy CHE requirements prior to applying for CHE.
- ✓ If you receive HRC-funded orders, conference registration fees are less than \$1500.
- ✓ Rental cars are NOT authorized.
- ✓ Lodging will be reimbursed up to the government per diem rate. To view rates, visit <http://www.defensetravel.dod.mil/site/perdiemCalc.cfm>.
- ✓ Per AR 351-3, applications must arrive NLT 45 days prior to the conference starting date.
- ✓ We recommend a 90-day lead time in which to accomplish publishing of orders.
- ✓ The CHE team phone number is 571-644-9465.

CHE Eligibility Requirements

I will not be mobilized or on any other active-duty order during the conference

I am not currently flagged (i.e., no personnel actions pending-PRSACT)

Verified completion of Army Basic Officer Leader Course (BOLC) is in IPERMS (DA 1059 or constructive credit memo).

My ACFT is current within one year of my requested conference. If IPPSA does not reflect "ACFT Result: PASSED" and current "YR Mo ACFT," you must submit ACFT card, with profile if applicable.

* Exceptions per AR 350-1:

* IMA & IRR Soldiers will take ACFT when placed on tours of duty for 12 or more consecutive days. No ACFT will be administered during those years in which an IMA or IRR Soldier does not serve on an active-duty tour.

* Age 60+ are exempt but still must meet height & weight requirements.

