



DEPARTMENT OF THE ARMY
United States Army Physical Disability Agency
2900 Crystal Drive, Suite 300
Arlington, Virginia 22202-3557

AHRC-D

05 May 2016

MEMORANDUM FOR Presidents, U.S. Army Physical Evaluation Boards

SUBJECT: Physical Evaluation Board (PEB) Procedural Guidance Memorandum #8:
Requirement to Notify Counsel

1. Supersession. This memorandum supersedes Physical Evaluation Board (PEB) Procedural Guidance Memorandum #8, dated 19 December 2014, same subject.
2. Whenever the case file indicates an attorney (or other counsel) is representing a Soldier regarding an issue under consideration by a PEB or this Agency, it will include a copy of any memorandum or letter prepared by the PEB or this Agency. Copies will be provided to the attorney (or other counsel). This includes correspondence that requests or directs the PEBs to take corrective action (such as: Physical Disability Agency returns to PEB, appeal response, etc.) or return a case to the Medical Treatment Facility. These will constitute notification as long as the counsel has ePEB access.
3. The point of contact for this memorandum is the undersigned at 703-325-2627 or john.c.waters2.mil@mail.mil.

//original signed//
JAY C. WATERS
COL, AG
Director

CF:
OTSG/IDES SERVICE LINE
OSC