



DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY RESERVE COMMAND
4710 KNOX STREET
FORT BRAGG, NC 28310-5000

REPLY TO
ATTENTION OF

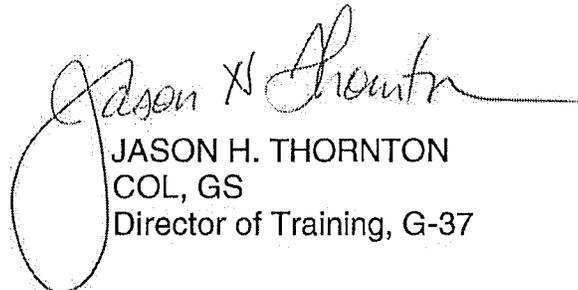
AFRC-OPT -I

MAR 30 2012

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Change to Army Financial Management Guidance in Support of
Contingency Operations, DTD, 9 FEB 11

1. Effective immediately, Soldiers on CO-ADOS orders must go through their units for funding any professional development courses. Units will REFRAD the Soldier prior to attendance at the professional development school and will ensure the Soldier's pay and TDY are funded with base funds (RPA). Use of MPA is strictly prohibited. The only exception to policy is Soldiers attending courses in theater. In this case, RFO packets will be sent to the USARC_G37ITCOADOS@usar.army.mil for processing. Soldiers who must acquire an additional skill for their mobilized mission may attend a school that produces an additional skill identifier and will complete this at their mobilization site prior to deployment.
2. Reference subject above: PARA 10.F: OCO funding will not be used for expenses related to military schooling that would normally be part of an officer, warrant officer, or non-commissioned officer's military development (i.e. Officer Basic Course, Captain Career Course, Sergeant Major Academy, etc.) All professional development courses and their associated expenses (to include travel to/from training) will be paid with base budget funding. An exception to this rule applies when the course is in the theater of operations to the benefit of the deployed Soldiers.
3. This applies to CO-ADOS orders and does not effect other ADOS-AC orders.
4. The point of contact for this action is: Erika M. Miller (910) 570-9324 or erika.miller4@us.army.mil


JASON H. THORNTON
COL, GS
Director of Training, G-37

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AFRC-OPT -I

MAY 22 2012

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: U.S. Army Reserve RPA-MPA Reimbursement Guidance for Professional Military Education (PME)

1. The Office of the Chief, Army Reserve-Resource Management (OCAR-RM) and the Assistant Secretary of the Army for Financial Management & Comptroller (ASA FMC) have given VOCO approval allowing Soldiers on mobilization/deployment orders to attend previously scheduled Professional Military Education (PME) who meet the guidelines below. Written changes are forthcoming.
2. OCO funding will not be used for expenses related to military schooling that is normally considered part of an officer, warrant officer, or non-commissioned officer's professional development (i.e. Officer Basic Course, Captain Career Course, Sergeant Major Academy, etc.) These expenses include military pay and allowances for Reserve Component Soldiers as well as TDY and other associated costs for all Soldiers. All professional development courses and their associated expenses will be funded with base budget dollars.
3. An exception to this rule applies when the course is conducted in the combat theater of operations for the benefit of the deployed Soldiers. Additionally, in instances where individuals are in promotion peril or who were board selected or previously scheduled for PME (e.g., Sergeants Major Academy, Senior Service College, Intermediate Level Education, Captains Career Course, Senior Leader Course, Advance Leader Course, and Warrior Leader Course) prior to receiving mobilization/deployment orders, services/components will reimburse the OCO account with the appropriate base funding source(s) so that all associated costs for such PME are funded in the base program. USAR will provide a Military Interdepartmental Purchase Request (MIPR) to MPA citing base RPA funding for PME funding and follow-up monthly by providing documentation (e.g., soldier name, rank, and duration of training and travel time) for purposes of drawing down funding on the MIPR. For courses other than Senior Service College and Sergeants Major Academy, requests will be processed through Army Reserve G-37 on a case-by-case basis.
4. If the Soldier does not meet the guidelines outlined in PARA 3 above, they will not be allowed to attend any PME while on mobilization/deployment orders. In this circumstance, school requests will be submitted for class dates after the mobilization or deployment period.

SUBJECT: U.S. Army Reserve RPA-MPA Reimbursement Guidance for Professional Military Education (PME)

5. This guidance does not apply to ADOS type orders.
6. The point of contact for this action is: USARC_G37ITCOADOS@USAR.ARMY.MIL


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Director of Training, G-37

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88 RSC
99 RSC
108 TNG CMD
200 MP CMD
311 SC (T)
335 SC(T)
377 TSC
412 TEC
416 TEC
807 MDSC
AR-MEDCOM
ARRTC (P)

SUBJECT: U.S. Army Reserve RPA-MPA Reimbursement Guidance for Professional
Military Education (PME)

MIRC
USACAPOC
USARC Augmentation Unit
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MAY 31 2012

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: U.S. Army Reserve RPA-MPA Reimbursement Guidance for Professional Military Education (PME), Revision 1

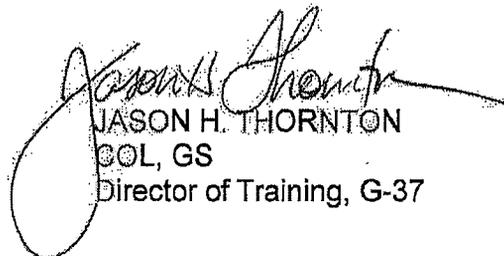
1. The Office of the Chief, Army Reserve-Resource Management (OCAR-RM) and the Assistant Secretary of the Army for Financial Management & Comptroller (ASA FMC) have given VOCO approval allowing Soldiers on mobilization/deployment orders to attend previously scheduled Professional Military Education (PME) who meet the guidelines below. Written changes are forthcoming.
2. OCO funding will not be used for expenses related to military schooling that is normally considered part of an officer, warrant officer, or non-commissioned officer's professional development (i.e. Officer Basic Course, Captain Career Course, Sergeant Major Academy, etc.) These expenses include military pay and allowances for Reserve Component Soldiers as well as TDY and other associated costs for all Soldiers. All professional development courses and their associated expenses will be funded with base budget dollars.
3. An exception to this rule applies when the course is conducted in the combat theater of operations for the benefit of the deployed Soldiers. Additionally, in instances where individuals are in promotion peril or who were board selected or previously scheduled for PME (e.g., Sergeants Major Academy, Senior Service College, Intermediate Level Education, Captains Career Course, Senior Leader Course, Advance Leader Course, and Warrior Leader Course) prior to receiving mobilization/deployment orders, services/components will reimburse the OCO account with the appropriate base funding source(s) so that all associated costs for such PME are funded in the base program. USAR will provide a Military Interdepartmental Purchase Request (MIPR) to MPA citing base RPA funding for PME funding and follow-up monthly by providing documentation (e.g., soldier name, rank, and duration of training and travel time) for purposes of drawing down funding on the MIPR. For courses other than Senior Service College and Sergeants Major Academy, requests will be processed through Army Reserve G-37 on a case-by-case basis, per the enclosed expectation to policy instructions outlined in PARA 4 by the Director, Resource Management/Material Core Enterprise (MCE).
4. If the Soldier does not meet the guidelines outlined in PARA 3 above, they will not be allowed to attend any PME while on mobilization/deployment orders. In this

SUBJECT: U.S. Army Reserve RPA-MPA Reimbursement Guidance for Professional Military Education (PME), Revision 1

circumstance, school requests will be submitted for class dates after the mobilization or deployment period.

5. This policy applies to Soldiers mobilized under COADOS OCO funded orders whether mobilized CONUS or OCONUS. It does not apply to any other type of ADOS orders.

6. The point of contact for this action is: USARC_G37ITCOADOS@USAR.ARMY.MIL.



JASON H. THORNTON
COL, GS
Director of Training, G-37

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311 SC (T)
335 SC(T)
377 TSC
412 TEC
416 TEC

SUBJECT: U.S. Army Reserve RPA-MPA Reimbursement Guidance for Professional
Military Education (PME), Revision 1

807 MDSC
AR-MEDCOM
ARRTC (P)
MIRC
USACAPOC
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USARJSTSC



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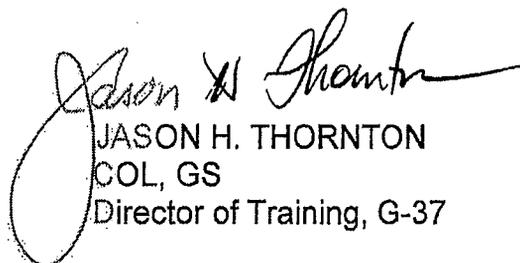
MAY 31 2012

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Request for Exception to Policy For Mobilized/Deployed Army Reserve Soldiers Attending Professional Military Education (PME)

1. For professional development other than Army War College (AWC) and Sergeants Major Academy selectees, Major Subordinate Commands (MSCs) will provide USARC, G37 Request for Orders (RFO) packets with the enclosed memorandum format to justify and identify the request for their Soldier(s) to attend PME while in a mobilization or deployment status. Exception to policy memorandums must be endorsed by the first GO or GO level CSM in the Soldiers respective Chain of Command. Packets will not be accepted from the individual Soldier.
2. Packets will be sent to USARC_G37ITCOADOS@USAR.ARMY.MIL.
3. Soldiers who are in a status such as the Individual Ready Reserve (IRR) or Individual Mobilization Augmentation (IMA) will have their RFO packets and enclosed memorandum submitted by the Commander or first line supervisor who has authorized their attendance for class.
4. Consideration for attendance will be screened by USARC, G-8 and G-37. Final approval will come from the Director, Resource Management/Material Core Enterprise (MCE). Intent is to use this authority sparingly, in instances where individuals are in promotion peril or who were board selected or previously scheduled for PME (e.g., Intermediate Level Education, Captains Career Course, Senior Leader Course, Advance Leader Course, and Warrior Leader Course) prior to receiving mobilization/deployment orders.
5. The point of contact for this action is: USARC_G37ITCOADOS@USAR.ARMY.MIL.

ENCL


JASON H. THORNTON
COL, GS
Director of Training, G-37

SUBJECT: Request for Exception to Policy For Mobilized/Deployed Army Reserve Soldiers Attending Professional Military Education (PME)

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SAMPLE

LETTERHEAD

OFFICE SYMBOL

DATE

MEMORANDUM THRU Commander, United States Army Reserve Command, ATTN: G-37 Individual Training (IT), (Mrs. Erika M. Miller), 4710 Knox Street, Fort Bragg, NC 28310-3000

FOR the Office of the Chief, Army Reserve-Resource Management (OCAR-RM), ATTN: AR-FWD, (Mr. Stephen Austin), 6075 Goethals Road, Fort Belvoir, VA 22060

SUBJECT: Request for Exception to Policy to Attend Professional Military Education (PME) Training

1. Requesting authorization for the following Soldier to be temporarily released from their current mobilization duties to attend PME training:

<u>NAME</u>	<u>SSN</u>	<u>RANK</u>	<u>COURSE</u>	<u>REPORT</u>	<u>END</u>	<u>LOCATION</u>
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2. Identify what specific reason(s) and the circumstance(s) that make this an out of the ordinary request to include justification for inability to attend PME in the last three years. Soldiers ORB or ERB needs to be included with their RFO packet and exception to policy memorandum. The information you provide will be reviewed for consideration for an exception to policy.

3. Point of contact is _____, (xxx) xxx-xxxx or john.sample@us.army.mil.

COMMANDER'S SIGNATURE
BLOCK